



In-processing

All Soldiers assigned, attached, or with duty to V Corps will report to the staff duty desk located at **1600 SPEARHEAD DIVISION AVENUE. FORT KNOX, KY 40122 – phone number: 502-613-3270. DO NOT SIGN-IN** with the Department of Emergency Services (DES) police department.

Single Soldiers (E-5 and below) will be assigned billeting by V Corps staff duty. Soldiers reporting with dependents, Geo Bachelors and Soldiers (E6 and above) should coordinate lodging PRIOR to arrival.

On the FIRST DUTY DAY after reporting to V Corps staff duty, all incoming personnel will report to HHBn S1.

Soldiers must bring the following documents to in-process:

- Reassignment orders, including amendments
- IPPS-A, Absence Request

Processing includes:

- Confirmation of assignment
- Publication of amendments (if applicable)
- Updating personnel files
- Arriving Soldier in IPPS-A and receiving S1 in-brief

V Corps Staff Duty

1600 Spearhead Division Avenue
Fort Knox, KY 40122
Phone: 502-613-3270
Hours:

- Monday to Sunday: 24 hours

Rockenbach Hall, Building 2020 (In-processing Center)

159 Black Horse Regiment Road, Room 130
Fort Knox, KY 40122
Phone: 502-626-2688
Hours:

- Monday to Friday: 0730 – 1630
- Saturday and Sunday: Closed (Includes all DONSA & holidays)



Directions To V Corps Staff Duty



Directions to BLDG 2020